

	<b>Convey Bros</b>	<b>Date: 16th January 2019</b>
	<b>Health &amp; Safety</b>	<b>Issue No. 18</b>
<b>Doc. No. H&amp;SPS</b>	<b>HEALTH &amp; SAFETY POLICY STATEMENT</b>	<b>Page 1 of 1</b>

**General Statement:**

It is the policy of Convey Bros that all work activities are carried out in accordance with the **Health & Safety at Work etc. Act 1974** and all current health & safety legislation and approved codes of practice. This statement recognises the obligations placed upon the Company by “The Act” and accepts our responsibilities towards our employees and those who may be affected by our work activities. The organisation will collect and use personal data to ensure the health, safety and welfare of its staff and others. The Company is also committed to providing safe and healthy working conditions this is of prime importance to prevent the risk to health, safety and welfare of our employees, interested parties and other persons that may be affected.

**Organisation:**

The partners of the company have overall responsibility for ensuring that this policy is implemented and that adequate resources are allocated. The company will employ a Health & Safety Manager to provide expert knowledge and guidance to assist the company in achieving and maintaining legal compliance.

The company will ensure that all employees are fully aware of their individual responsibilities for health and safety. We will encourage and expect all employees to take a pro-active role to assist and participate in the improvement of our health & safety performance. We will encourage suggestions from all employees on how work activities could be improved. The company recognises that this safety policy cannot be successful without the active participation of all members of staff and the content of the policy must be observed at all times.

**Arrangements:**

- The company will conduct all work activities and develop safe working procedures in order to:
- Control health and safety risks arising from our work activities using a hierarchy of control.
- Consult with our employees on matters affecting health & safety.
- Provide all necessary information, instruction and supervision for our employees.
- Ensure all employees are competent to do their tasks safely and are given adequate training.
- Provide and maintain safe plant and work equipment.
- Ensure safe handling & use of substances.
- Prevent accidents and cases of work related ill health.
- Maintain safe & healthy working conditions.
- Review and revise this policy as necessary and at regular intervals.

This policy is supported by our organisational arrangements, instructions and procedures and is to be applied to all activities carried out by Convey Bros. As part of our ongoing pro-active approach to health & safety management, the Company is committed to a process of continuous improvement to enhance the organisation’s OHS performance, this will enable our systems to be reviewed at regular intervals to ensure they continue to reflect the true nature of the work activities being carried out. This policy and any amendments will be communicated to all employees.

Our policy/documents will have prescribed responsibilities for all managers/supervisors to ensure clarity and effective supervision with regards to health & safety management.

Signed: Stephen John Convey



Partner – Convey Bros

Date of signature: 16th January 2019

**Review Date: January 2020**

<b>Prepared By:</b>	<b>S Burn</b>	<b>Date: 16th January 2019</b>	<b>Revision</b>
<b>Authorised By:</b>	<b>P Convey &amp; Steve Convey</b>	<b>Date: 16th January 2019</b>	<b>A</b>

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